

Committee: Executive

Date: Monday 23 June 2014

Time: 6.30 pm

Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership: To be confirmed at the Annual Council meeting on 16 June 2014

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes

To confirm as a correct record the Minutes of the meeting held on 16 June 2014 (to follow as meeting held after agenda publication).

6. Chairman's Announcements

To receive communications from the Chairman.

7. Corporate Equalities Annual Update (Pages 1 - 52)

6.35pm

Report of Head of Transformation

Purpose of report

To review the completion of the annual Self-Assessment undertaken by the Council against the Achieving Standard under the Equality Framework for Local Government.

Recommendations

The meeting is recommended:

- 1.1 To consider the evidence and information submitted in the Council's Self-Assessment against the 'Achieving Standard' under the Equality Framework for Local Government.
- 1.2 To agree the equalities action plan for 2014/15 noting the areas of good practice upon which it builds and the areas for development that it addresses.

8. Performance Management Framework 2013/14 Annual Performance Review (Pages 53 - 116)

6.45pm

Report of Head of Transformation

Purpose of report

This report covers the Council's performance review for 2013/14 as measured through the Performance Management Framework.

Recommendations

The meeting is recommended:

- 1.1 To note that, despite tough performance targets, a challenging economic environment, and on-going policy and organisational change, Cherwell District Council has met or made satisfactory progress on 95% of all the performance targets outlined in its performance management framework.
- 1.2 To agree the draft Annual Performance Report and grant delegated authority to the Head of Transformation, in consultation with the Lead Member for Performance and Customers to make any minor changes to the document as required before publication.

9. Provisional 2013-14 Revenue and Capital Outturn Report (Pages 117 - 134) 7.00pm

Report of Interim Head of Finance and Procurement

Purpose of Report

This report summarises the Council's provisional Revenue and Capital performance for the financial year 2013-2014 and reports on performance against the procurement action plan. The figures are still subject to further validation work to ensure compliance with statutory requirements and proper accounting practices.

Recommendations

The meeting is recommended:

- 1.1 To agree the carry forward of budget underspends within 2013-2014 to 2014-2015 as detailed in Appendix 1.
- 1.2 To agree the review of reserves as detailed in Appendix 3.
- 1.3 To note the provisional capital out-turn position for 2013-2014 detailed in Appendix 2.
- 1.4 To agree the balances on capital schemes which have slipped in 2013-2014 to be carried forward into the 2014-2015 capital programme as set out in Appendix 2.
- 1.5 To note the Treasury out-turn position for 2013-14.
- 1.6 To note progress against the Council's Procurement Action Plan.
- 1.7 To delegate authority to the Director of Resources and Interim Head of Finance and Procurement, in consultation with the Lead Member for Financial Management, to consider and implement further changes relating to all aspects of the closedown of the accounts for 2013-14 including: realigning reserves; the transfer of costs from revenue to capital; amendments of the revenue and capital budgets; and implementation of a minimum revenue provision accordingly.

10. Brighter Futures in Banbury 2013/14 Annual Report (Pages 135 - 204) 7.15pm

Report of Director of Community and Environment

Purpose of Report

To consider the progress made in 2013/14 of the long term and multi-agency Brighter Futures in Banbury Programme and the proposed priorities for 2014/15.

Recommendations

The meeting is recommended:

- 1.1 To note the good progress made in the fourth year of the Brighter Futures in Banbury Programme.
- 1.2 To support the areas of emphasis and proposed activity in 2014/15.

Urgent Business

11. Urgent Business

Any other items which the Chairman has decided is urgent.

12. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

13. Proposal for a Joint Legal Service with South Northamptonshire Council and Stratford-On-Avon District Council (Pages 205 - 304) 7.25pm

Exempt Report of Head of Law and Governance

(Meeting scheduled to close at 7.35pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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